

BOOTH LAYOUTS & FLOOR PLANS

Deadline Date: December 22, 2008

BOOTH LAYOUTS OR FLOOR PLANS - MONUMENTS AND MAUSOLEUMS

- 1) All exhibitors who will have monuments to be set are required to submit three (3) copies of a SCALE DRAWING showing the location of each item in their booth (or booths) directly to MBNA show management
- 2) These drawings must be provided before December 22, 2008
- 3) No more than five (5) complete monuments may be exhibited in any one (1) booth
- 4) If any single piece of a monument exceeds a weight of 3,000 pounds, the exhibiting company must complete the "Monument and Mausoleum Handling" request form provided in the exhibitor kit. In addition, a representative from the exhibiting company must be present for supervision on the installation of the piece. Please call show management to arrange the time for installation.
- 5) Exhibitors that provide crates that do not meet the guidelines contained in this exhibitor kit or are otherwise not sufficiently substantial to withstand opening and re-crating will be fined by MBNA.

SPECIFICATIONS FOR BOOTH LAYOUTS - Note the size of each booth is 10' deep x 10' wide. Any monument over 10' tall requires special consent from the Exhibit Committee.

- 1) Use standard size GRAPH paper only (8 1/2" x 11") in 1/4" = 1' scale.
- 2) Send only one drawing (3 copies) and include your entire booth space (even multiple booths) in a single drawing.
- 3) Your drawing should specify the following:
 - a. Company Name
 - b. Booth Number(s) as assigned by MBNA
 - c. Scale used (i.e. 1/4" = 1')
 - d. The location of each item (unit) in the booth, identified by a letter for the overall unit and a two-digit number for each piece of the unit, beginning with 01, 02, 03, etc.
 - e. Description of each item on layout giving length, width, height, finish, and color of material. Give any special instructions (i.e. die, display piece #11 to be 6" of center to right, etc).
 - f. Total number of pieces of granite/marble for your booth.

- g. When you send the specifications (scale drawing) of your booth display, be sure to accompany it with line drawings of each unit in the display (separate page). It is important to send the line drawings with the specifications so the monument setters can see what the designs look like.

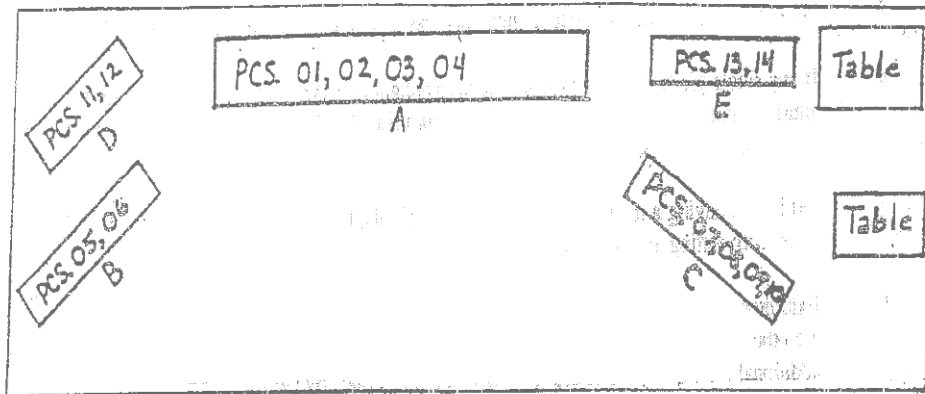
SAMPLE SCALE BOOTH LAYOUT - Please use this sample in preparing your scale booth layout.

2009 MBNA MONUMENT INDUSTRY SHOW

BOOTH #(s) _____

Company: _____ Contact: _____

Telephone (number that can be reached during move-in): _____



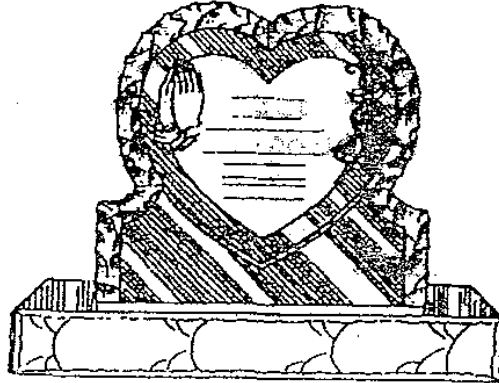
Unit Letter	Display Piece #	Description
A	01	Blue die 3-4 x 1-0 x 8-4, all polished
A	02 & 03	(2) Blue Wings 2-4 x 0-8 x 2-6, all polished
A	04	Blue Base 12-0 x 1-6 x 0-10, all polished
B	05	Red die 4-0 x 0-8 x 2-2, all polished, Serp.
B	06	Red base, 5-0 x 1-2 x 0-8, Pol Top & Pol 2" Mgn., BRP
C	07	Black die 4-0 x 0,8 x 2 ·0, all polished, Serp.
C	08	Black base 5-6 x 1-2 x 0-8, Pol Top & Pol 2" Mgn., BRP
C	09 & 10	(2) Black vases 0-8 x 0-6 x 0-10, Pol 2, Bal Sawed, Cored
D	11	Blue Die 2-6 x 0-8 x 4-6, All Polished
D	12	Blue Base 3-4 x 1-2 x 0-8, All Polished
E	13	Pink Die 3-6 x 0-8 x 2-0, All Polished, Serp.
E	14	Pink Base 4-6 x 1-2 x 0-8, Pol. Top, BRP
Total Pieces of Granite/Marble		

Your display will be set according to these instructions. Once the display is set as specified, no changes will be made.

LINE DRAWING SAMPLE

- 1) A line drawing must be furnished for each unit displayed Drawing must correspond with unit letter and piece numbers as show on **SCALE DRAWING OF BOOTH LAYOUT** and should be identified accordingly.

Please attach the **LINE DRAWING** to the specification (scale drawing) of your booth display.



SUBMISSION OF LAYOUTS

All layouts are due on or before December 22, 2008. Please send them to:

Monument Builders of North America
136 South Keowee Street | Dayton, OH 45402
Tel: 800.233.4472 | Fax: 937.222.5794
Email: info@monumentbuilders.org